



# FACT SHEET

# REPORTING CRIMES

(Middle and Senior High)

1. Reporting warning signs and potentially violent situations are key components in preventing crimes in schools and communities.
2. If you have information on a potential school violence situation, your first plan of action should be to report it to a school representative such as a Principal, Assistant Principal, Counselor, Teacher, School Resource Officer or Security Personnel.
3. The School Safety Hotline number is **1-877-723-2728** or **1-877-7BE-BRAVE**.
4. To report a fire, a medical emergency, or a crime in progress call **911!**
5. Anonymous Crime Reporting is reporting information on crimes or potential crimes confidentially.
6. Anonymous Crime Reporting Tip Boxes area very helpful in crime prevention and reporting.
7. Before you report a crime, gather all the facts you can and then write them down so you will not forget them.
8. In describing a person include: sex, race, complexion, age, height, weight, build, hair, mustache/beard and clothing.
9. In describing a vehicle include: color, make & year, body type, license number and other identification (damage, bumper stickers, window decals, etc.).
10. Get involved with your school's Youth Crime Watch program in educating peers on *Reporting Crimes*.
11. Silence is Violence, so spread the word!

Resources: Citizens' Crime Watch, Miami-Dade Police Department, Miami-Dade Schools Police Department